

AGENDA

Meeting: Health Select Committee

Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Tuesday 1 November 2022

Time: 10.30 am

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Membership:

Cllr Johnny Kidney (Chairman)	Cllr Pip Ridout
Cllr Gordon King (Vice-Chairman)	Cllr Mike Sankey
Cllr Clare Cape	Cllr David Vigar
Cllr Mary Champion	Cllr Tony Pickernell
Cllr Caroline Corbin	Cllr David Bowler
Cllr Dr Monica Devendran	Cllr Pauline Church
Cllr Howard Greenman	

Substitutes:

Cllr Liz Alstrom	Cllr Tom Rounds
Cllr Trevor Carbin	Cllr Ian Thorn
Cllr Mel Jacob	Cllr Kelvin Nash
Cllr Ricky Rogers	

Stakeholders:

Irene Kohler	Healthwatch Wiltshire
Diane Gooch	Wiltshire Service Users Network (WSUN)

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The full constitution can be found at [this link](#).

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AGENDA

PART I

Items to be considered whilst the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 5 - 12*)

To approve and sign the minutes of the meeting held on 22 September 2022.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To note any announcements through the Chairman.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **25 October 2022** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **27 October 2022**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee Members prior to the meeting and made available at the meeting and on the Council's website.

6 **Living My Life Alliance Update** (*Pages 13 - 20*)

An update on the progress with the Living My Life Daytime and Evening Opportunities Alliance.

7 **Winter Pressures Preparedness**

A report outlining the key challenges faced across health and care services this Winter and the preparations being made to meet these.

8 **Wiltshire Neighbourhood Collaboratives**

A presentation on the development of Wiltshire Neighbourhood Collaboratives, led by the BSW Integrated Care System.

9 **Mental Health Community Service Framework**

10 **Learning Disabilities Mortality Review**

To report on a recent review into the reasons behind premature deaths amongst people with learning disabilities.

11 **Report of the Rapid Scrutiny Exercise: New Health Overview and Scrutiny Principles Document**

To report the findings and recommendations of a Rapid Scrutiny Exercise reviewing the implications of a new Health Overview and Scrutiny Principles document published by the Department for Health and Social Care (DHSC).

12 **Forward Work Programme** (*Pages 21 - 24*)

The Committee is invited to review its forward work programme in light of the decisions it has made throughout the meeting.

13 **Urgent Items**

To consider any other items of business that the Chairman agrees to consider as a matter of urgency.

14 **Date of Next Meeting**

To confirm the date of the next meeting as 18 January 2023, at 10:30am.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None.

Health Select Committee

MINUTES OF THE HEALTH SELECT COMMITTEE MEETING HELD ON 22 SEPTEMBER 2022 AT KENNET ROOM - COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.

Present:

Cllr Johnny Kidney (Chairman), Cllr Gordon King (Vice-Chairman), Cllr Mary Champion, Cllr Dr Monica Devendran, Cllr Howard Greenman, Diane Gooch, Irene Kohler, Cllr Tony Pickernell and Cllr Tom Rounds (Substitute)

Also Present:

Cllr Ian Blair-Pilling, Cllr Richard Clewer, Cllr Jane Davies and Cllr Tony Jackson

54 **Apologies**

Apologies for absence were received from:

- Cllr Clare Cape
- Cllr David Vigar
- Cllr Mike Sankey (substituted by Cllr Tom Rounds)

55 **Minutes of the Previous Meeting**

Resolved

The minutes of the previous meeting, held on 5 July 2022, were approved as a true and correct record.

56 **Declarations of Interest**

There were no declarations of interest.

57 **Chairman's Announcements**

The chairman reminded the committee that new guidance had been published by the Department of Health and Social Care (DHSC), setting out the principles of how health overview and scrutiny committees should work with Integrated Care Systems to ensure they are locally accountable to their communities. He reassured members that Health Select Committee would retain its legal duties to review and scrutinise matters relating to the planning, provision and operation of the health service in Wiltshire.

It was reported that the committee would receive an information briefing in October or November, on the recent Learning Disabilities Mortality Review, an investigation into the reasons behind premature deaths amongst people with

learning disabilities. The committee were also informed that the final version of Wiltshire's Independent Living Strategy would be presented to Cabinet for approval on 27 September.

Furthermore, the chairman was pleased to report that the Scrutiny Team would be contacting partners to discuss the arrangements for the committee's inquiry day, a system-wide review of hospital admissions and discharges, and the factors behind the delayed patient admission from ambulances. A report outlining the approach to the inquiry would be presented to the committee for approval at the next meeting.

58 **Public Participation**

There was no public participation.

59 **Primary Care Update**

The Director of Primary Care at the Integrated Care Board provided background information about patient access to appointments and outlined plans for enhanced access from 1 October. She also took the opportunity to report on the progress of the Covid-19 vaccination programme.

The director noted that the Primary Care Network (PCN) was facing significant workforce pressures, but, despite this, had delivered appointments 233,000 in July 2022, out of a Wiltshire population of 497,000. She reported that the proportion of patients receiving face-to-face appointments had increased in August, so that at least 65 percent were seen in person during the month. Further details were then given about plans to extend the hours available to patients, which would mean that a range of appointments would be available between 6:30pm to 8pm Monday to Friday and between 9am and 5pm on Saturdays. The director explained that Primary Care had been working closely with Healthwatch Wiltshire to plan the delivery of the extended service.

It was announced by the director that the focus of the autumn vaccine programme would be on the most vulnerable patients, with a particular focus on care homes and social care staff. She explained that large vaccination sites were running in Salisbury and at Bath Racecourse, but vaccinations were also available at smaller sites throughout Wiltshire's PCNs. She also praised the communications teams who had been working alongside PCNs and their partners to improve the programme.

During the discussion key points included:

- Members thanked the director for the update.
- It was confirmed that plans for enhanced access were in place across all 13 PCNs in Wiltshire, covering the entire population. A panel, including representatives from Healthwatch Wiltshire, had met to review the plans of all of the PCNs to ensure that they were well coordinated and met required standards. The plans had also received NHS sign off at a national level.

- The director highlighted that the number of appointments across the whole of BaNES, Swindon and Wiltshire (BSW) had increased to 427,000 in August.
- In response to questions from members about the reasons why such a high proportion of the population required an appointment, the director explained that they were analysing the data about different types of appointments to gain a better understanding of the increase and would be happy to share their findings with the committee. She also offered anecdotal evidence that much of the demand was from people with longer term conditions that were reticent to come forward during the height of the pandemic.
- When asked about how the level of demand was communicated to patients, the director stated that there was a video available on the King's Fund website, but that they could also review their communication at a local level, including through area boards.
- It was noted that there was one GP practice, in Calne that was not part of a PCN but that the ICB was working closely with the practice to ensure that it delivered demand.
- The director stated that she would welcome feedback from members relaying their conversations with the public about their experience of getting appointments. She also said that she would be happy to provide information about whether there was an associated increase in the number of missed appointments.

Resolved

- 1. To thank the Integrated Care Board for the update on the delivery of Primary Care services across Wiltshire.**
- 2. To receive further data on the reasons behind the increased demand for GP appointments and the increased number of patients who consider their condition to be urgent.**
- 3. To schedule a future agenda item on the workforce challenges being faced across the Primary Care System.**

60 Domestic Abuse External Grant Allocation - Year Two (2022-23)

The Cabinet Member for Public Health and Public Protection, Leisure, Libraries, Facilities Management and Operational Assets introduced the report outlining how Wiltshire Council intended to spend a grant allocation of £832,348, from the Department for Levelling Up, Housing and Communities in 2022-23. He explained that it was anticipated that funding would also be in place for 2023-24 but had not yet been confirmed. A Public Health specialist in the Vulnerable Communities Team and a Public Health consultant then provided background information about the demand for domestic abuse support services and how the council had spent the grant for 2021-22. They then elaborated on proposals to spend the money allocated for 2022-23. Key points included:

- Wiltshire Council has a statutory responsibility for the provision of support to victims of domestic abuse and their children residing in safe accommodation.
- The Institute for Public Care at Oxford Brookes University had undertaken a needs analysis in June 2021 which helped to inform Wiltshire Council's strategy

for the procurement and commissioning of services. The study identified that some groups, such as men and people from ethnic minority backgrounds were more likely to be hidden victims of domestic abuse.

- A perpetrator strategy was being developed to work with individuals committing abuse to make them less likely to reoffend.
- Grants were awarded by central government on an annual basis and had to be spent in accordance with strict timeframes and guidelines. To make the best use of the available funding within these parameters there was a strong emphasis on different agencies working together and contract variations were agreed with existing suppliers.
- Local authorities received the grant funding simultaneously, so the recruitment of specialists was highly competitive. Due to the challenges in recruiting additional staff, training was provided to upskill the existing workforce.
- There was a strong focus on prevention and making people feel safe in their own homes, so the use of safe accommodation was seen as a last resort.
- As funding was awarded on an annual basis, it was not possible to commission services over the longer term. However, staff were able to build upon the experience of the first year of the project and there was anecdotal evidence of better outcomes for people using the service.
- Outcome data showing the impact of the 2021-22 funding would be available towards the end of 2022.

The committee were then invited to consider the outline proposals for the spending of the funding allocated for 2022-23 ahead of the final report being sent to Cabinet for approval on 11 October. During the discussion the following points were raised:

- Members thanked the cabinet member and Public Health officers for the update.
- Given the short-term nature of the funding, members asked whether lessons could be taken from the project to improve service delivery even if the grants were not renewed in future. In response, the Public Health consultant explained that there were lessons that could be taken forward, such as improving the pathway for people with complex needs by making sure they received help from a core group of staff rather than having to go to multiple agencies for support.
- It was confirmed that the military did not provide direct funding for the scheme but that the council worked closely with the military. Given the size of the military population in the county, as well as the unique pressures faced by military personnel, some staff were designated specifically to work with military families.
- Leader of the Council, Cllr Richard Clewer, reported that respite care was provided by the military at the Cotswold Centre and stated that the council was working to strengthen these links even further, including by working with the Army Welfare Service to signpost vulnerable individuals.
- In a response to a question about the proportion of male victims that were in same sex relationships, the public health specialist explained that the majority of male victims were in heterosexual relationships, but it was possible that men in same sex relationships were harder to reach. She then reassured members that there was an engagement worker specifically for people in harder reach

groups to develop a better understanding of why some victims are less likely to seek support.

- It was noted that the greatest increase in reporting had been from older people coming forward. There has also been an increase in the reports of parents being victims of abuse from their children.
- When asked about whether the victims that came forward reflected the demographics of the county, the public health specialist clarified that 76 percent of victims were female and most were between the age of 26 and 35. She then offered to share further statistics with the committee.

Resolved

- 1. To note how Wiltshire's Domestic Abuse External Grant for the provision of support for victims and their families was allocated in 2021-22.**
- 2. To note the outline plans regarding how the grant in 2022-23 will be allocated, with this to be determined by Cabinet on 11 October 2022.**
- 3. To note the specific challenges and work ongoing to support victims of domestic abuse within hard-to-reach groups.**
- 4. To schedule a future update on outcomes from the Domestic Abuse External Grant and other domestic abuse work in 2022-23.**

61 Substance Misuse - Proposed Spend Allocations for the Supplementary Grants

The Cabinet Member for Public Health and Public Protection, Leisure, Libraries, Facilities Management and Operational Assets introduced the report outlining how Wiltshire Council intended to spend a supplementary grant allocation to tackle illicit drug use, including through enforcement, diversion, and treatment and recovery interventions. He explained that £351,756 had been awarded for 2022/23, with indicative funding also in place for the following two years, rising to £630,000 in 2024/25. He highlighted that Wiltshire Council's Public Health Team spent approximately £2.5 million into this area with additional funding coming from the office of the Police and Crime Commissioner for Swindon and Wiltshire.

The Public Health Principal at Wiltshire Council then went on to provide further detail about the new interventions to be funded by the grant, including enhanced provision of Naloxone, a medication that reverses the effects of opioids. The health principal emphasised the importance of education in tackling substance abuse and balancing investment between prevention and recovery. She also took the opportunity to stress the importance of working alongside other agencies, such as those in the criminal justice system, to ensure that the correct support was put in place for individuals throughout their recovery. A number of the new roles funded by the supplementary funding including a part time transition worker to help support young people into adulthood as they continue their recovery.

During the discussion the following points were made:

- The cabinet member noted that it was important to look at statistics relating to vulnerable groups but also to look at the wider statistics in order to develop a strategic overview.
- In response to a question about the Shout system, the Public Health principle explained that it was a confidential text messaging support service, for individuals struggling with mental health to support individuals who are at crisis point.

Resolved

- 1. To note that the Supplementary Substance Misuse Treatment and Recovery Grant has been awarded to Wiltshire Council as part of a three-year scheme to support investment in a whole system approach to tackling illicit drug use**
- 2. To note the proposals to use the Supplementary Substance Misuse Treatment and Recovery Grant, to be determined by Cabinet on 27 September 2022.**

62 Business Plan Performance Metrics

The chairman referred the committee to the report in the agenda pack providing an update on the progress that the council had made against the stated missions in its business plan. He then highlighted the relevant health related indicators in the report:

- The percentage of children who are physically active.
- The percentage of adults who are physically active.
- Referrals into the reablement service.

The chairman explained that he felt that the plan would be a useful reference point in developing more detailed scrutiny of performance indicators for health and wellbeing outcomes. Noting that the market capacity and cost of social care were both highlighted in the Strategic Risk Register, he reported that Cabinet was due to discuss its market sustainability plan for social care at its meeting on 29 November. In order to allow the committee to input into the plans before that date, he proposed that the vice-chairman and he should hold discussions with officers and cabinet members. The options for scrutiny engagement were to bring a report to the committee's next meeting on 1 November or hold a rapid scrutiny exercise.

The leader explained that the intention was that the business plan would grow over time and that there would be opportunities to review indicators to ensure that they remained relevant. Whilst the plan provided an overview, the committee would be able to help identify areas which it felt it would benefit from more in-depth analysis. He highlighted that the NHS produced vast quantities of data and although many health indicators were not fully under the control of the council, it would be important to monitor this information on an ongoing basis. The leader also urged members to look in detail at the Strategic Risk Register

as it gave a good insight into the potential likelihood and impact of different risks to the council.

Resolved

1. To note the relevant updates and outturns:

- a) Against the measures and activities ascribed against the council's priorities;**
- b) To the Strategic Risk Register, issues and emerging risks.**

2. To ask the chairman and vice-chairman to explore options for ongoing monitoring of key performance metrics and risks regarding Wiltshire's health and wellbeing, with proposals reported back to the committee.

3. In light of the risks identified around capacity and costs within the adult social care market, to ask the chairman and vice-chairman to make arrangements for appropriate pre-Cabinet scrutiny engagement on the forthcoming Social Care Market Sustainability Plan.

63 Forward Work Programme

The chairman explained that he felt that it was important for both the committee to understand the implications of new DHSC guidance about the principles of how health overview and scrutiny committees should work with Integrated Care Systems. As such, he proposed a rapid scrutiny exercise be set up to establish the implications for the committee's work.

In addition, the chairman proposed that the committee received an update on the implementation of Wiltshire's Independent Living Strategy, which would be sent to Cabinet for approval on 27 September.

Referencing the annual nature of the grant funding awarded to the council for Domestic Abuse and Substance Misuse services, members were keen to investigate the potential impact of the withdrawal of grants on service users.

Resolved

- 1. To note the Forward Work Programme, as amended at the meeting today;**
- 2. To establish a rapid scrutiny group to review the new guidance for Health Overview and Scrutiny Committees and report any implications for the committee's approach back to a future meeting;**
- 3. To receive an item on Wiltshire Neighbourhood Collaboratives on 1 November 2022.**
- 4. To note that, in September and November, the chairman and vice-chairman will meet with the relevant cabinet members and directors**

to discuss work priorities for the coming 12 months, and to invite committee members to suggest any issues that they believe should be discussed.

5. To add consideration of the impact of the potential future cessation of external grant funding for Domestic Abuse and Substance Misuse services, as discussed under previous agenda items.

64 **Urgent Items**

There were no urgent items.

65 **Date of Next Meeting**

The date of the next meeting was confirmed as 1 November, at 10:30am.

(Duration of meeting: 10:35am -12:25pm)

The Officer who has produced these minutes is Matt Hitch
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Wiltshire Council

Health Select Committee

1 November 2022

Living my Life Alliance Update

1 Purpose of Report

1.1 This report provides an update on the progress with the Living my Life Daytime and Evening Opportunities Alliance. Reports have been previously submitted to:

- 02 March 2022 Rapid Scrutiny Exercise (report produced by the Rapid Scrutiny Group [here](#))
- 16 March 2022 Health Select Committee (report [link](#) and HSC minutes [link](#))
- 29 March 2022 Cabinet (report [link](#) and Cabinet minutes [link](#))

1.2 Cabinet agreed to:

- The procurement of day opportunities that have a purpose, are goal-oriented and outcome-focused
- The development of a service specification that is informed by the views of disabled and older people and the people who support them
- The procurement of an open framework arrangement under the light touch regime
- That the decision to award contracts against the open framework is delegated to the Director of Procurement and Commissioning in consultation with the Corporate Director of People and the Corporate Director of Resources & Deputy Chief Executive.

2 Background

2.1 Wiltshire's commissioning priorities are to ensure services are in the right place at the right time; delivered by the right people; and that customers get the right services at the right price. Wiltshire's Market Position Statement (MPS) for Whole Life Commissioning emphasises that people should receive the support they need at the earliest opportunity to live independently and safely within their community.

2.2 The aim of the day opportunities open framework is to:

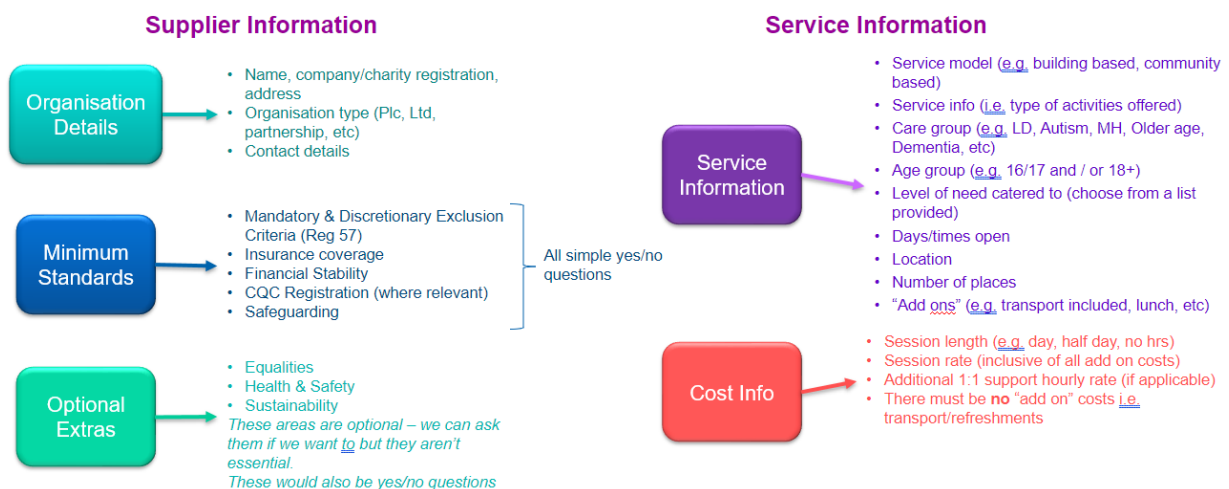
- Focus on the strengths, assets and potential of people
- Have a positive and meaningful impact on people's lives
- Increase choice and control
- Develop people's life skills.

3 Stakeholder Engagement

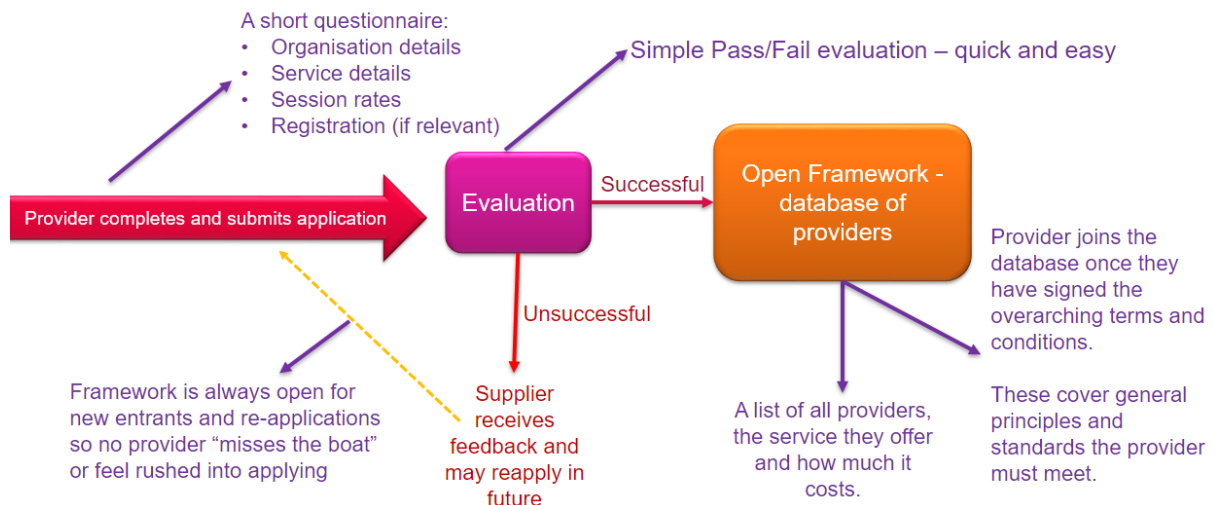
- 3.1 In 2020, commissioners set up a Day Opportunities Provider Forum. This was mainly to support providers during the COVID-19 pandemic e.g., through sharing of information from Public Health about PPE, re-opening etc. It also provided an opportunity for day opportunities providers to meet and have strategic discussions both with commissioning and operational teams, and with other services such as the Wiltshire Employment Support Team (WEST).
- 3.2 Wiltshire Council commissioned Wiltshire Centre for Independent Living (CIL) to engage with disabled and older people about what a good life looks like to them, and what support they would need to live that good life. The findings of this engagement are set out in Wiltshire CIL's report entitled *It's my life* and was published in January 2022
- 3.3 Council officers met specifically with grant-funded providers to explain the tender process. These meetings took place on 9 and 23 March 2022.
- 3.4 The Council undertook wider provider market engagement in April 2022. Officers ran workshops with providers to set out the vision and outcomes for day opportunities, explain the bidding and tender process, and offer support for providers who require it. This is in recognition that tender processes can feel daunting to small organisations – although this procurement was under the “light touch” regime. Officers shared details of the South West procurement portal (<https://www.supplyingthesouthwest.org.uk/>) so that organisations could register. The grant funded luncheon clubs and friendship groups were also able to attend these events. Feedback from a minority of small organisations on the process reported that accessing the portal (which is an external procurement portal) was cumbersome. Procurement developed an easy to use guide in response. Procurement have also spoken with any organisations who requested assistance and have successfully assisted providers to on-board.

4 Tender process

4.1 Example of supplier information required:



4.2 Tender evaluation process:



5 Living my Life Expectations

- 5.1 The Council has historically spot purchased day opportunities for adults of working age and older adults. Spot agreements do not include service specifications and/or outcomes, and there has been a lack of transparency around what value the customer and/or the Council get from these services.
- 5.2 We want services to fit around people's wishes and goals, not the other way round. We have developed a tiered model of day opportunities, where most people will receive time-limited, personalised enablement support to promote their independence, help link them to their communities, and regain skills. This may be relatively low-level or high-level support, depending on needs, but will be time limited. Long-term day care is still available for people who require it e.g., people with dementia, or with learning disabilities and are entering old age etc. Officers have clearly communicated to the market about the expectations we have of providers i.e. that person-centred planning supports people to reach their aspirations and goals.
- 5.3 As appropriate, social care staff will review, at least annually, people's existing packages to ensure that they receive the right service in the right place at the right level. At the point of review, people will be placed on the framework if either their provider is or they wish to access new provision to meet need.
- 5.4 Officers will promote personal budgets and direct payments as a more personalised means by which people can access the right option for them and, where possible will minimise passenger transport usage by a) promoting independent travel training and b) ensuring that people access opportunities close to home. This will have benefits for the customer and for the environment. Officers have developed a service specification and outcomes framework which promote the principles outlined above (and especially, for adults of working age, employability), and which providers will be expected to report on.

- 5.5 Engagement with the market is ongoing to bring innovative providers on board and support smaller organisations, community assets and/or micro-enterprises with the procurement process. We are targeting the council's spot providers who deliver day opportunities and we are supporting them to join the Alliance. We have established a database of providers which have been vetted for financial sustainability, are compliant in key areas, and demonstrate a commitment to Wiltshire's values and priorities. This enables customers, families, social workers, commissioners and providers to have clear information about what opportunities are available, how much they cost, and where they are located.
- 5.6 The potential for day opportunities to promote independence, connect people with others and help them learn or re-learn new skills has been emphasised in this process. It is therefore proposed that Wiltshire commissions day opportunities which are graduated to meet different levels of need. This acknowledges that one size does not fit all and that, whilst some people will need day opportunities on an ongoing basis, most people can benefit from time-limited, goal-oriented support. It also acknowledges that people will need different levels of support at various times to "get them back on their feet" and maximise their independence.
- 5.7 Critical to the success of this model is that customers are regularly and robustly reviewed to ensure that
- a) each customer is accessing the most appropriate day opportunity
 - b) each customer is accessing the right level of day opportunity i.e. that they are not being under- or over-prescribed
 - c) customers are not having to travel unnecessarily far to access their day opportunity
 - d) officers identify if the customer could access a more personalised opportunity with a direct payment or personal budget.
- 5.8 The key objectives that the Living my Life Alliance delivers are:
- Greater choice of day opportunities available
 - All Alliance providers work to a clear service specification and are monitored consistently on outcomes
 - The Council will be assured of the legitimacy, sustainability and capability of all providers on the Alliance
 - Customers are able to make an informed choice about the opportunities they wish to take up
 - There is increased focus on enablement, with day opportunities being focused on a clear purpose and specific, person-centred goals
 - There is a transparent pricing structure which demonstrates value for money

6 Main Considerations for the Council

6.1 Benefits of Living my Life Alliance

- Ensures providers meet minimum quality standards and financial / insurance / registration requirements
- Ensures the relationship between the Council and providers is clear, and that both parties understand what is expected of them and what is to be delivered

- Provides a clear way of resolving the situation if things go wrong
- Providers are accountable for the support they provide, and the Council is assured that the service is safe and that risks are well-managed
- Individual Confirmation of Service Agreement (CoSAs) are tailored to the person and can be amended if and when their needs and preferences change, without impacting other people's services

6.2 Challenges of Living my Life Alliance

- Although the information to be provided by providers is light touch, some smaller organisations have found getting onto the portal to submit an application a cumbersome process
- Funding only follows people with assessed eligible needs
- In two and a half months there have only been two new customers on the framework

7 Progress made to date

- 7.1 The Alliance commenced on 1 August 2022 for a term of 4 years with an option to extend. The Alliance is open for the lifetime of the agreement and submissions are evaluated on a monthly basis.
- 7.2 Four evaluation rounds have taken place and we have received 31 tender submissions. 16 have been approved and 15 organisations failed to meet the minimum criteria.
- 7.3 Officers have given feedback to those providers who were not approved, and guidance has been provided as to why their tender submission was unsuccessful. Providers have the option to resubmit a revised tender submission at any point. Three organisations so far were successful on a second tender submission.
- 7.4 The 16 Living my Life 'preferred providers' are:
1. Bromham & Rowde Day Centre for the Elderly (luncheon club)
 2. Elizabeth House Social Centre (friendship group)
 3. Cricklade Open Door (luncheon club)
 4. Family Action
 5. Headway Bath & District
 6. Larkrise Community Farm
 7. Madanu Ltd
 8. The Jo Benson Centre
 9. Turning Point Services Ltd
 10. Fairfield Farm Trust
 11. Agincare Enable
 12. Alabare Development Centres – Old Sarum and Barford
 13. Honeysuckle Home Care Ltd
 14. Shaw Trust - Palmer Gardens
 15. Openstorytellers
 16. Employ my Ability

- 7.5 Regular communication and support has been offered since March 2022 to the grant funded luncheon and friendship groups. This has included email updates, telephone calls, Microsoft Teams meetings, and face to face meetings at council hubs during August, September and October 2022, together with guidance from the council's procurement team in assisting grant funded providers with the Pro-Contract tender portal.
- 7.6 Of the 31 grant funded luncheon and friendship groups, 6 have applied, 3 have been successful in joining the Alliance and 7 groups accepted the offer made for a face-to-face meeting. Two of the luncheon and friendship groups have communicated that they do not wish to join the Alliance currently.
- 7.7 Feedback from spot providers, who are used to a tendering process, and who have successfully joined the Alliance, have communicated that the process was user-friendly.
- 7.8 Officers have undertaken a data cleansing exercise to ensure that LmL customer records accurately reflect the service delivery to ensure accurate finance payments are made.
- 7.9 Officers continue to support current spot funded providers who have customers funded by Wiltshire Council to join the Alliance, which ensures current providers are under consistent contract terms and conditions and meet the minimum criteria.

8 Current weekly spend

8.1 Data on 14/10/22, showed that:

	Number of providers	Number of customer placements	Weekly spend £
LmL day opps providers	16	2	£399.19
LmL day opps providers with 'legacy' customers	10	169	£15,686.67
Spot day opps providers	21	112	£13,374.26

8.2 All current Spot providers are being targeted to join the LmL Alliance.

9 Future Actions:

- Support current and encourage new providers to join the LmL Alliance
- Continue to support grant funded organisations to join the Alliance
- Ensure that the process for assessing people's eligibility is easily understood. We have a Care Act eligibility factsheet that we have been sharing.
- Commissioning to work with operations to ensure that there is a programme of reviews of people currently accessing spot opportunities
- Build coverage across Wiltshire to reduce travel time by undertaking a mapping exercise to reflect where customers live against services available and to identify gaps in service provision

- Establish contract management reviews to assure the quality of service being delivered and ensure that robust risk management processes are in place.
- Set up regular forums for LmL providers. These interactive forums will share best practice, set expectations, promote training opportunities, discuss contract monitoring requirements, signpost and link to other council initiatives.
- Work with the Council's branding and communications team to design a logo and branding toolkit for use with marketing LmL and provider forums

10 Recommendations

This paper is for information.

Terence Herbert , Chief Executive

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The following unpublished documents have been relied on in the preparation of this report:

None

Appendices

None

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Health Select Committee Forward Work Programme

Last updated 24 OCTOBER 2022

Health Select Committee – Current / Active Task Groups			
Task Group	Details of Task Group	Start Date	Final Report Expected
Rapid Scrutiny Exercise: New Health Overview and Scrutiny Guidance	To review the implications of the new guidance from Central Government	October 2022	Report #1 expected 1 November 2022
Rapid Scrutiny Exercise: Market Sustainability Plan	To review the proposals to be considered by Cabinet on 10 January 2023.	Meeting 1: 1 December 2022 Meeting 2: 13 December 2022	To Cabinet 10 January 2023 To Health Select Committee 18 January 2022
Accident and Emergency Patient Handover System Inquiry Day	System-wide review of the causes of delayed admissions to hospital via ambulance	Winter 2022/2023	TBC

Health Select Committee – Forward Work Programme			Last updated 24 October 2022		
Meeting Date	Item	Details / Purpose of Report	Corporate Director and / or Director	Responsible Cabinet Member	Report Author / Lead Officer
18 Jan 2023	Learning Disability Knowledge Café and Autism Board	Update to HSC on the work of the Learning Disability and Autism Board	Lucy Townsend, Corporate Director People, WC Claire Edgar, Director Whole Life Pathway, WC	Cllr Jane Davies	Daniel Wilkins, Head of Service, LD and Autism, WC
18 Jan 2023	Long Covid Support Service	Wiltshire Health and Care to provide an update on their work to provide support to Wiltshire residents experiencing 'long Covid'.	Douglas Blair, Wiltshire Health and Care		
18 Jan 2023	Report of the Rapid Scrutiny Exercise: Market Sustainability Plan	To report the findings and recommendations of the rapid scrutiny exercise reviewing proposals to be received by Cabinet on 10 January 2022.	Helen Jones, Director - Procurement and Commissioning, WC Lucy Townsend, Corporate Director - People	Cllr Jane Davies	

Health Select Committee – Forward Work Programme			Last updated 1 NOVEMBER 2022		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
18 Jan 2023	Maternity Transformation Update	To receive an update on implementation of the proposals reviewed by a rapid scrutiny exercise in January 2020.	Clare O'Farrell, Director of Locality Commissioning, BSW Integrated Care Board		Emma Higgins, Associate Director of Wiltshire ICA Programme and Delivery Lead, BSW Integrated Care Board
18 Jan 2023	Primary Care Workforce Challenges	Requested by the Committee in September 2022 following an update on the performance of Primary Care services across Wiltshire.	Fiona Slevin-Brown, Director of Place Wiltshire, BSW Integrated Care Board		Jo Cullen, Director of Primary Care Wiltshire, BSW Integrated Care Board
18 Jan 2023	Adult care service plans and self-assessment update		Emma Legg (Director - Ageing and Living Well) Lucy Townsend (Corporate Director - People)	Cllr Jane Davies	

Health Select Committee – Forward Work Programme			Last updated 1 NOVEMBER 2022		
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
16 Mar 2022	AWP Transformation Programme	Overview of AWP's Transformation Programme and associated opportunities for Wiltshire.	Avon and Wiltshire Mental Health Partnership Trust (AWP)		